



*Internal Quality Assurance Cell*

**CHRIST CHURCH COLLEGE, KANPUR**

**NOTICE DATED 12.03.2025**

A meeting of Internal Quality Assurance Cell (IQAC) will be held on **Wednesday 18.03.2025 at 11.00 a.m.** in the **IQAC Room**. All the members, including the student nominees are requested to kindly attend the same.

*Sujata Chaturvedi*

Prof. Sujata Chaturvedi

IQAC Coordinator

**AGENDA**

1. Programs to be conducted as initiatives of IQAC –
  - Seminar on “Addressing Carbon Footprints for a Better Tomorrow”
  - Awareness Talk on IPR
  - Workshop on Karyalayi Hindi
2. Other Programs –
  - Annual cultural Fest “Abhivyakti 2025”
  - Program On Yoga
  - Inauguration of Child Care Centre
  - Inauguration of Ninan Abraham Lending Library



**Christ Church College, Kanpur**  
***Internal Quality Assurance Cell***

**Minutes of IQAC Meeting**

18 March 2025

The third meeting of Internal Quality Assurance Cell in the current session was held on 18<sup>th</sup> March, 2025 in the IQAC Room to discuss and finalise the forthcoming events and programs in the even semester 2024-2025 and assign responsibilities, as per the following agenda :-

1. Programs to be conducted as initiatives of IQAC –
  - Seminar on “Addressing Carbon Footprints for a Better Tomorrow”
  - Awareness Talk on IPR
  - Workshop on Karyalayi Hindi
2. Other Programs –
  - Annual cultural Fest “Abhivyakti 2025”
  - Program On Yoga
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The minutes of the meeting are as following:

1. The meeting started with the welcome address by Prof. Sujata Chaturvedi who also presented the minutes of the previous meeting held on 21.01.2025 and stipulated the completion of the following proposals:
  - a. *Academic Calendar* - The Academic Calendar for Even Semester 2024-2025 was finalised and posted on website.
  - b. *Annual Sports Meet* – The Annual Sports Meet was successfully organised on 24<sup>th</sup> and 25<sup>th</sup> February 2025.
  - c. *Child Care Centre* – The work on Child Care Centre is already underway and shall soon be ready.
  - d. *Inauguration of Ninan Abraham Lending Library* – The work on Lending Library has also begun and it shall be ready by next month.
  - e. *Seminar on “Addressing Carbon Footprints for a Better Tomorrow”* – This seminar shall be conducted on 22<sup>nd</sup> March 2025.
  - f. *Program on IPR* – This program/lecture shall be conducted in April 2025.
  - g. *Workshop on Karyalayi Hindi* – This workshop shall be conducted in April 2025.

h. *Other programs conducted in February and March 2025* – Several other programs were successfully conducted before March 18<sup>th</sup> 2025 in this even semester. These include the following -

- **Workshop on ‘Accelerating Equity in Science’ (under aegis of GWB 2025)** - 11<sup>th</sup> February 2025
- **‘Vaasantika’ Vasant Utsav** – 17<sup>th</sup> February 2025
- **VI<sup>th</sup> Lecture in the ‘Aparajita’ Lecture Series by Literary Activity Club** - 19<sup>th</sup> February 2025
- **Antarrashtriya Matrubhasha Diwas ‘Boli Bani’**- 21<sup>st</sup> February 2025
- **National Science Day** - 27<sup>th</sup> and 28<sup>th</sup> February 2025
- **Rozgaar Mela** - 1<sup>st</sup> March 2025
- **Yantra 2025, Program of Innovation Cell** - 4<sup>th</sup> March 2025
- **Program on ‘Artificial Intelligence in teaching, learning and Research’** - 6<sup>th</sup> March 2025
- **International Women’s Day Celebration** - 7<sup>th</sup> and 8<sup>th</sup> March 2025
- **Special Lecture on Professional Communication** - 10<sup>th</sup> March 2025

2. The main agenda of the current meeting was discussed:

❖ **Programs to be conducted as IQAC Initiatives** – To discuss the modalities of these programs and assign duties to members of IQAC for these programs.

❖ **Seminar on “Addressing Carbon Footprints for a Better Tomorrow”, 22<sup>nd</sup> March 2025** – To mark the World Sparrow Day (20<sup>th</sup> March 2025) and World Water Day (22<sup>nd</sup> March 2025), it was decided to organise a seminar in collaboration with an NGO “Just For Environment” which was also spreading environmental awareness through its activities. The duties in organisation of this seminar were duly assigned to all IQAC members. Along with them, a team of students was also made to assist in the successful completion of the program.



❖ **Awareness Talk on “Intellectual Property Rights – Harnessing Research Potential”** – The IQAC had proposed a program on IPR and hence this Awareness Talk has been scheduled for 9<sup>th</sup> April 2025. The members shall finalise the speakers and prepare a proposal for this program that shall be presented before the Principal for his due permission.

❖ **Workshop on Karyalayi Hindi “हिंदी कामकाज में सहायक तकनीकी (आई टी) टूल्स”** - This is another important workshop proposed by IQAC for the non-teaching staff of our college and students of UG Sem II (as it is part of their curriculum). This workshop shall promote the use of Unicode Hindi fonts and other digital aids in official work. This shall also align with the Government of India’s emphasis on promoting Official Language Hindi in digital communication. Mr. Sanjai Kumar, AGM, Rajbhasha, RBI shall conduct this workshop on 12<sup>th</sup> April 2025. The organisational duties for the same were delegated to members and student representatives of the IQAC cell.

ii **Other Programs**

- ❖ **Annual Cultural Fest “Abhivyakti”** – The annual cultural fest of college namely “Abhivyakti” is organised yearly in the even semester. This cultural and literary fest is scheduled to be organised from 25<sup>th</sup> March to 4<sup>th</sup> April 2025.
- ❖ **Inauguration of Child Care Centre** – The Child Care Centre is being readied for inaugural, which is scheduled on 12<sup>th</sup> April 2025.
- ❖ **Inauguration Of Ninan Abraham Lending Library** – The work on setting up of Ninan Abraham Lending Library is ongoing in the Westcott Central Library and it is proposed to be inaugurated on 16<sup>th</sup> April 2025.

The duties and responsibilities of all Faculty members and student representatives were discussed at length in the meeting and these were allotted as required. The meeting concluded with expression of thanks by the IQAC coordinator and a positive note that we shall together work towards betterment and upgradation of our college.

  
**PRINCIPAL**  


  
**IQAC Coordinator**  
**Coordinator**  
**Internal Quality Assurance Cell**  
**Christ Church College, Kanpur**



*Internal Quality Assurance Cell*

**CHRIST CHURCH COLLEGE, KANPUR**

**IQAC Meeting      Date: 18.03.2025**

**Attendance**

- |                            |               |
|----------------------------|---------------|
| 1. Dr. Sanjay Saksena      | S. Saksena    |
| 2. Dr. K.K. Taneja         | <u>Th</u>     |
| 3. Dr. Meek Khandel        | <u>m</u>      |
| 4. Dr. Shweta Chand        | <u>Shweta</u> |
| 5. Dr. Ankita Jaswani Lall | <u>Ankita</u> |
| 6. Dr. Satya Prakash Singh | <u>BS</u>     |
| 7. Dr. Sujata Chaturvedi   | <u>Sujata</u> |
| 8. DR. PARUL GUPTA         | <u>Parul</u>  |