



Internal Quality Assurance Cell

CHRIST CHURCH COLLEGE, KANPUR

NOTICE DATED 17.01.2025

A meeting of Internal Quality Assurance Cell (IQAC) will be held on **Wednesday 21.01.2025 at 11.00 a.m.** in the **IQAC Room**. All the members, including the student nominees are requested to kindly attend the same.

Sujata Chaturvedi
Prof. Sujata Chaturvedi

IQAC Coordinator

AGENDA

- Successful submission of AQAR II
- Academic Calendar
- Annual Cultural fest "Abhivyakti"
- Annual Sports Meet
- Inauguration of Child Care Centre
- Inaugural of Ninan Abraham Lending Library
- Programs to be conducted as initiatives of IQAC –
 - World Sparrow Day and Seminar on Addressing Carbon Footprints
 - Workshop on Karyalayi Hindi
 - Workshop on Research Methodology and IPR
- Other Programs –
 - Vasant Utsav - Hindi Department
 - Workshop (GWB) - Chemistry Department
 - Lecture on Aparajita – Literary Activity Club
 - Matrubhasha Diwas – Hindi Department
 - Science Day – Physics Department
 - Rozgaar Mela – Career Counselling Cell



Christ Church College, Kanpur

Internal Quality Assurance Cell

Minutes of IQAC Meeting

21 January, 2025

The second meeting of Internal Quality Assurance Cell in the current session was held on 21st January, 2025 in the IQAC Room. The meeting was conducted to discuss and finalise the events and programs to be organised in the even semester 2024-2025, as per the following agenda:-

- Successful submission of AQAR II
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- Annual Cultural fest “Abhivyakti”
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The minutes of the meeting are as following:

1. The meeting started with the welcome address by Prof. Sujata Chaturvedi who also presented the minutes of the previous meeting held on 11.09.2024 and stipulated the completion of the following proposals:
 - a. *Submission of AQAR II* – The AQAR II for session 2023-2024 as successfully submitted on 09.01.2025, after complete revision and thorough updation.
 - b. *Membership of DELNET* – The request for membership of DELNET was reiterated and assurance was given for its implementation.

- c. *Child Care Centre* – The Child Care Centre has been allocated to the room next to Staff room and the work is nearly complete.
 - d. *Smart Classroom* - A presentation on Smart Boards and set-up of Smart Classroom has already been done in college. The work is in progress.
 - e. *Institutional Email ID* – This proposal has been put on hold as further discussions are to be done to finalise its modalities of implementation.
 - f. *RTI Cell* – An RTI cell has been established in college and has been duly notified on college website.
 - g. *Green Audit* – The Green audit has officially begun in college through the Coordination Committee led by Dr. Himanshu Dixit with the assistance of an external agency Green Mentors.
 - h. *Program on plagiarism* – This program/lecture shall be conducted in even semester
 - i. *Workshop on Karyalayi Hindi* – This workshop shall be conducted in even semester
 - j. *College directory*- The College Directory shall be printed and distributed to all by the end of this academic session.
2. The main agenda of the current meeting was discussed as under:
- i. **Successful submission of AQAR II** – The AQAR II of NAAC Cycle 2 was successfully submitted on 24.12.2024. Later the NAAC portal was opened again for any necessary revision or updation. So, after thorough revision and updation the AQAR II was finally submitted on 09.01.2025.
 - ii. **Academic Calendar** – The Academic Calendar for Even Semester 2024-2025 was discussed and finalised in this meeting.
 - iii. **Annual Cultural Fest “Abhivyakti”** – The annual cultural fest of college namely “Abhivyakti” is organised yearly in the even semester. It was decided that this fest shall be organised in the last week of March 2025. The exact dates shall be decided later.
 - iv. **Annual Sports Meet** – Annual Sports was decided to be organised in March second week.
 - v. **Inauguration of Child Care Centre** – The place for Child Care Centre has already been allotted in college and the work is in progress. Its inaugural shall be probably done in the last week of March.
 - vi. **Inauguration Of Ninan Abraham Lending Library** – The work on setting up of Ninan Abraham Lending Library is ongoing in the Westcott Central Library and it is proposed to be inaugurated on 23rd April 2025, which is World Book Day.
 - vii. **Programs under Banner of IQAC** – The IQAC shall conduct a few programs under its banner that are needed to create awareness and interest among the students.
 - **World Sparrow Day & Seminar on Addressing Carbon Footprints** – The IQAC has taken some initiatives to create environmental awareness and consciousness and celebration of World Sparrow Day is one of those. This day is celebrated on 20th March, but since it would be a local holiday (Ganga Mela), so it was decided to celebrate this day on

22nd March 2025. An NGO, Just for Environment, has also come forward to collaborate with us in this celebration. So, a seminar on 'Addressing Carbon Footprints for a better tomorrow' shall also be held in the same program. All the members readily agreed to this proposal.

- **Workshop on Karyalayi Hindi-** A workshop on Karyalayi Hindi and its use through computers is also proposed by the IQAC for the benefit of office staff of college and students, especially UG students who are studying this. This workshop is proposed to be held on 12th April 2025 and shall be conducted by Mr. Sanjai Kumar, Assistant General Manager, Rajbhasha, RBI.
- **Awareness Talk on IPR** – The IQAC proposes to organise an Awareness Talk on Intellectual Property Rights. This is tentatively proposed to be held in the 2nd week of April.



viii. Other Programs that are scheduled to be held in college in even semester were also put forth –

- **Workshop on 'Accelerating Equity in Science' (under aegis of GWB 2025)** – The Chemistry Department has put forth a proposal to organise a workshop on 11th February 2025 on 'Accelerating Equity in Science' under the aegis of GWB 2025. This workshop aims to be a student-centric workshop that shall give information about increasing participation of women in the field of science.
- **'Vaasantika' Vasant Utsav** – The Hindi Department has sent a proposal to celebrate Vasant Utsav on 17th February 2025. The program shall consist of classical dance, instrumental music, songs and poetry on the broad theme of vasant. Along with this, a flower rangoli competition shall be organised. The members of IQAC agreed to the proposed program and expressed their happiness on conduct of a new program in college.
- **Vith Lecture in the 'Aparajita' Lecture Series by Literary Activity Club** – The Literary Activity Club has scheduled its 6th lecture in the 'Aparajita' Lecture Series on 19th February 2025. They shall be inviting Dr. Naish Hasan, writer and social activist, as the expert speaker of this session.
- **Antarrashtriya Matrubhasha Diwas 'Boli Bani'**- The Hindi Department shall be conducting its annual program "Boli Bani" on Antarrashtriya Matrubhasha Diwas on 21st February 2025. This program very interestingly highlights the importance and usage of various dialects in India.
- **National Science Day** – The Department of Physics and Chemistry shall organise the National Science Day on 27th and 28th February 2025. It shall be a two-day interactive program that shall include poster presentation and model exhibition on the first day and a workshop on

HAM Radio on the second day. This shall be organised in collaboration with Delhi Institute of HAM Radio (DIHR).

- **Rozgaar Mela** - The Career Counselling Cell has proposed to organise a Rozgaar Mela in college on 1st March 2025, which shall aim to provide employment opportunities and skill development to the college students. This shall also be an opportunity to facilitate networking and interaction of job seeking students with prospective employers.
- **Yantra 2025, Program of Innovation Cell** is proposed to be held on 5th March 2025 that shall focus on creating an environment of innovation and start-ups in the college.
- **Program on AI** – Departments of Political Science & Sociology have proposed to organise a program on 6th March 2025 on ‘Artificial Intelligence in teaching, learning and Research’ that shall include Lecture, debate and poster exhibition
- **International Women’s Day Celebration** – The Gender Sensitization and Women Development Cell proposed to organise a poster-making competition and a skit to celebrate the International Women’s Day on 7th and 8th March 2025.
- **Special Lecture on Professional Communication** – A proposal for a lecture on Professional communication was put forward by the English Department that shall be organised on 10th March 2025.

The meeting concluded on a very positive note that a very hectic and eventful even semester lies ahead and lot of preparation is needed to achieve these goals. It was decided to meet again soon to assign responsibilities for the forthcoming programs. The meeting ended with an expression of gratitude to all the attending members.


PRINCIPAL



IOAC Coordinator
Coordinator
Internal Quality Assurance Cell
Christ Church College, Kanpur



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CHRIST CHURCH COLLEGE, KANPUR

IQAC Meeting Date : 21.01.2025

Attendance

- | | |
|----------------------------|------------------|
| 1. Dr. Sujata Chaturvedi | <u>Sujata</u> |
| 2. Dr. Satya Prakash Singh | <u>BS. S</u> |
| 3. Dr. R. K. Taneja | <u>R</u> |
| 4. Dr. Meeth Kamel | <u>m</u> |
| 5. Ms. Shubhi Tiwari | <u>Shubhi</u> |
| 6. Dr. Parul Gupta | <u>P</u> |
| 7. Dr. Sanjay Saxena | <u>S. Saxena</u> |
| 8. Dr. Ankita Jasmine Lal | <u>Ankita</u> |