



# **Christ Church College, Kanpur**

## **INTERNAL QUALITY ASSURANCE CELL**

### **ANNUAL REPORT 2024-2025**

The Internal Quality Assurance Cell (IQAC) of Christ Church College, Kanpur continues to function as a key body dedicated to ensuring and enhancing the quality of education and institutional processes. This report presents a comprehensive overview of the key initiatives, meetings, and outcomes spearheaded by the IQAC during the academic year 2024–2025. The primary objectives of the IQAC focus on developing a structured and sustained system for conscious, consistent, and catalytic improvements in the overall performance of the institution. Additionally, the IQAC aims to foster quality enhancement by promoting the internalization of a quality-centric culture and the institutionalization of best practices across all levels of functioning.

#### **A. Regular meetings of IQAC:**

The Internal Quality Assurance Cell (IQAC) maintained a consistent schedule of meetings throughout the academic session, engaging senior faculty members, administrative personnel, external experts, and student representatives. These meetings served as a platform to discuss key institutional agendas including academic performance evaluation, stakeholder feedback analysis, infrastructure development, and event planning. The proceedings of each meeting were duly documented, with a systematic follow-up on action items to ensure timely implementation.

- **The first IQAC meeting** for the session was held on **11th September 2024**, focusing on a broad and proactive agenda. Major discussion points included the preparation of AQAR II, institutional membership with DELNET, establishment of a Child Care Centre, infrastructural enhancements including the upgrade of classrooms into smart classes, generation of an official institutional email ID, and the establishment of an RTI Cell. Additional initiatives discussed were the conduct of Green and Energy Audits, organization of a workshop on Ethics in Research and Plagiarism, training for non-teaching staff on 'Karyalayi Hindi,' and the compilation of a College Directory. The meeting saw active participation from all stakeholders, including external members, who contributed valuable insights.
- **The second IQAC meeting** took place on **21st January 2025**. This session aimed to finalize the programs and events scheduled for the even semester of 2024–2025. Highlights included the successful submission of AQAR II, planning of the Academic Calendar, and organizing flagship events such as the Annual Cultural Fest "Abhivyakti" and the Annual Sports Meet. The inauguration of the Child Care Centre and the Ninan Abraham Lending Library were also scheduled. Under the IQAC's initiatives, programs such as World Sparrow Day and a seminar on carbon footprints, and workshops on 'Karyalayi Hindi,' and IPR were planned. Other

departmental events such as Vasant Utsav, Science Day, and a job fair by the Career Counselling Cell were also discussed. The meeting concluded with acknowledgment of the extensive workload ahead and a commitment to meet again soon for task delegation.

- **The third meeting** was convened on **18th March 2025** to review and assign responsibilities for the upcoming activities in the even semester. Key agenda items included a seminar on “Addressing Carbon Footprints for a Better Tomorrow,” an awareness session on IPR, and a follow-up workshop on 'Karyalayi Hindi.' The meeting also confirmed the schedule for significant events such as “Abhivyakti 2025,” a yoga program, and the inaugurations of the Child Care Centre and Lending Library. Faculty members and student representatives were assigned specific duties to ensure smooth execution of planned initiatives. The session concluded with a vote of thanks and a shared resolve to enhance the institution’s academic and infrastructural quality.

### **B. Feedback system implemented by IQAC:**

The IQAC implemented an online feedback system for students, faculty, and alumni. Feedback was analysed and various quality enhancement measures were incorporated on the basis of these reports. These feedback reports were used for NAAC AQAR II also.

### **C. Initiatives Undertaken by IQAC:**

The Internal Quality Assurance Cell (IQAC) undertook several quality initiatives aimed at enhancing the college's infrastructure and provided constructive recommendations for the improvement of the overall institutional environment. The Principal and the management responded positively and generously endorsed these proposals, taking prompt action to implement all the suggested measures. The students, faculty, and staff of the college express their sincere gratitude to the Principal and the management for their dedicated efforts in fostering the development and well-being of the institution.

- One of the significant proposals by the IQAC was the establishment of a **Child Care Centre** within the college premises. This facility, which has recently been inaugurated, is designed to provide a safe, nurturing, and supportive environment for the children of faculty and staff members, thereby contributing to a more inclusive and supportive workplace.
- The IQAC also proposed the creation of the **Ninan Abraham Lending Library** to support students in their academic pursuits. This facility allows students to borrow books for an entire semester, easing their access to essential learning resources. The library has been successfully inaugurated and is currently operational.
- In a move to integrate technology into the teaching-learning process, the IQAC recommended the establishment of **Smart Classrooms**. As a result, **two smart boards** have been installed—one in the Chemistry Department and another in the Zoology Department. These are being actively utilized by faculty and students, significantly enhancing classroom interactivity and pedagogical effectiveness.
- The renovation of the **Dr. Sarvepalli Radhakrishnan Auditorium** was another important initiative proposed by the IQAC. The auditorium has undergone a comprehensive refurbishment and is now equipped with modern amenities, including a projector, a new sound system, seven air conditioners, and new seating arrangements, making it a comfortable and fully functional venue for various academic and cultural activities.

- In alignment with sustainable practices, the IQAC proposed the **conduct of a Green and Energy Audit** to assess and reduce the college's ecological footprint. This initiative has been officially launched under a Coordination Committee with technical assistance from the external agency, The Green Mentors. The audit marks a significant step toward promoting environmental awareness and sustainability within the institution.

## **D. Policy Formulation for Seamless Functioning of the College (session 2024-25)**

In pursuit of maintaining and enhancing quality standards in academic and administrative domains, the Internal Quality Assurance Cell (IQAC) has undertaken the formulation and implementation of several key institutional policies in the current academic session. These policies are aimed at ensuring seamless and efficient functioning of the college while catering to the diverse needs of stakeholders.

### **1. Policy for Advanced and Slow Learners**

The policy has been designed to foster inclusive learning by addressing the varied academic capabilities of students. This policy ensures that all students receive adequate support and motivation to progress academically.

### **2. Policy on Program and Course Outcomes**

To strengthen the Outcome-Based Education (OBE) model, this policy has been formulated by IQAC, wherein clearly defined **Program Outcomes (POs)**, **Program Specific Outcomes (PSOs)**, and **Course Outcomes (COs)** for all programs have to be specified. This policy aims to align the academic curriculum with institutional goals and industry expectations.

### **3. Policy for E-Waste Disposal**

To promote environmental responsibility and sustainable practices, the IQAC has framed an institutional policy for the management of electronic waste. This policy aligns with green campus initiatives and promotes eco-friendly practices.

### **4. Policy for Value Added Courses**

With the objective of enhancing student employability and holistic development, IQAC has emphasised the introduction of **value added courses** in skill-based and emerging fields beyond the prescribed curriculum. This policy supports lifelong learning and bridges the gap between academia and industry.

The policies developed and implemented by the IQAC reflect the institution's commitment to academic excellence, sustainability, inclusiveness, and innovation. These initiatives are expected to contribute significantly to the seamless and progressive functioning of the college.

## **E. Programs organised by IQAC:**

IQAC has organised several programs in this session that were student-centric and helped in developing a responsible and creative attitude in the college.

**1. Student induction Program 29<sup>th</sup> & 30<sup>th</sup> July 2024** - The Internal Quality Assurance Cell (IQAC) of the college successfully organized the **Student Induction Program (SIP)** for newly admitted students of **B.A., B.Com., and B.Sc.** courses for the **academic session 2024–25**. The program was conducted with the objective of familiarizing the students with the institutional environment, academic structure, and support systems in place. The students were introduced to the vision, mission, and core values of the institution. They were oriented about the academic

calendar, examination system, and code of conduct and were given information about various student support services such as mentoring, library, NSS, NCC, and sports. The induction program received enthusiastic participation and positive feedback from the students. It served as a platform for bridging the gap between school and college life while laying a strong foundation for a fruitful academic experience.

**2. “Addressing Carbon Footprints for a Better Tomorrow” Seminar organised under joint aegis of IQAC and Just for Environment (NGO) 22<sup>nd</sup> March 2025** - This seminar highlighted the college’s commitment to environmental sustainability. The seminar began by a welcome from Prof. Sujata Chaturvedi and introduction of theme by Ms. Anita Agarwal, president JFE. The keynote address was delivered by Prof. Narendra Mohan, patron JFE, with further remarks from Vice-Principal Prof. Shweta Chand, who stressed the importance of biodiversity and conservation. Student Vaishnavi Dixit presented eco-friendly bird houses and bird feeders made from waste materials. Principal Prof. Joseph Daniel emphasized the importance of environmental sensitivity for future generations. Just for Environment **honoured Christ Church College as an institution for its remarkable contribution in the field of environment** and several other environmental contributors, including Dr. Sidhanshu Rai, Dr. Draupadi Yadav, Dr. Brajesh Kumar, and Shri B.K. Singhal, were also honoured by JFE on this occasion. The **technical session** featured talks by experts on environmental awareness, climate change, and sustainable development, including Shri B.K. Singhal, Ms. Neelam Chaturvedi, Ms. Anushka Kanodia from JFE and Prof. Naveen Kumar Ambasht and Mr. Awadhesh Mishra from Christ Church College. The session was coordinated by Dr. Ankita Lal and Dr. Shubhi Tiwari. A **poster competition** was also held, with Anjali Sachan winning first place, followed by Kanchi Tripathi and Shivang Shukla. Prof. Meet Kamal gave the vote of thanks, and the program was hosted by Kanchi Tripathi. The event saw enthusiastic participation from students, faculty, staff, and scholars.

**3. “Awareness Talk on Intellectual Property Rights – Harnessing Research Potential” 09<sup>th</sup> April 2025** - An Awareness talk was organised by the IQAC on very pertinent issue – Intellectual Property Rights on 09.04.2025. The talk was organised to enhance understanding of **Intellectual Property Rights (IPR)** among faculties, research scholars and postgraduate students. It also aimed to highlight the significance of **IPR in research and innovation**, ensuring protection and commercialization of academic work. It shall provide expert insights into IPR filing, patents, copyrights and trademarks for academic and industrial applications. The expert speakers for the session were **Dr. Divyansh Shukla**, Assistant Dean (Innovation), IPR and TT Cell Coordinator, CSJM University, Kanpur and **Mr. Amit Kumar Tripathi**, Innovation Officer, Innovation Foundation, CSJM University, Kanpur. The talks of both the speakers were very enlightening. They helped the audience to recognize the importance of IPR in academic research and industry collaborations. The speakers explained different types of intellectual property protections and their applications in detail. The audience could understand legal procedures, filing mechanisms and ethical considerations in IPR. Dr. Shukla and Mr. Tripathi asserted that the academicians should be aware towards ways to monetize intellectual assets through patents, copyrights and trademarks. The session of talks on IPR was very fruitful as it strengthened the resolve of IQAC to develop a **strategic approach to research and innovation** ensuring long-term professional growth.

**4. Workshop on “हिंदी कामकाज में सहायक तकनीकी (आई टी) टूल्स” 12<sup>th</sup> April 2025** - This workshop was organised by the IQAC for the benefit of **non-teaching staff** of the college and some **students of UG Sem II Hindi**, who are studying this as part of their syllabus. The

aim of this workshop was to introduce participants to **digital tools** that support Hindi typing and formatting along with use of **Unicode Hindi fonts** and other **digital aids in official work**. This aligned with the Government of India's emphasis on promoting Official Language Hindi in digital communication. The workshop was conducted by **Dr. Sanjai Kumar**, Assistant General Manager, Rajbhasha, RBI. He conducted the workshop seamlessly through presentation, practical demonstrations, hands-on sessions, and interactive Q&A. The participants learnt to confidently **use Hindi in official documents** using computers and digital platforms. Students were able to gain skills relevant to e-governance and public service roles and could better understand the use of 'Karyalayi Hindi'. This workshop successfully empowered both staff and students with essential digital skills to effectively use Hindi in official domains. This ultimately supports the government's initiative of e-governance and digital inclusion through the Official Language.

In conclusion, the Internal Quality Assurance Cell (IQAC) has played a pivotal role in fostering a culture of continuous improvement and academic excellence throughout the academic year. Through regular meetings, strategic planning, and collaborative efforts, the IQAC successfully initiated and implemented a range of quality enhancement measures, including infrastructural development, academic enrichment programs, and sustainability initiatives. The active involvement of faculty, staff, students, and external members has been instrumental in achieving the set objectives. As the institution moves forward, the IQAC remains committed to upholding and advancing the standards of quality education, institutional transparency, and holistic development.



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