Christ Church College, Kanpur

Policy for Value Added Courses

In today's dynamic global landscape, heightened competition necessitates advanced lateral thinking and entrepreneurial spirit to effectively navigate emerging challenges. Often, the predefined skill sets instilled in students through educational programs swiftly become outdated due to rapid technological progress. Recognizing this, colleges cannot fully encompass all essential areas within their curriculum. Hence, it's imperative for higher education institutions to supplement their offerings, ensuring students are well-equipped to meet industry needs while nurturing their individual interests and abilities.

The institution aims to provide an array of Value-Added Courses (VACs) designed to enhance students' skills and knowledge. These courses, conducted outside regular class hours by experienced trainers, empower students to distinguish themselves in the job market, thereby augmenting their resumes. VACs are tailored to various fields, allowing students to pursue specialized areas of interest independently.

Objectives

The primary objectives of the Value-Added Course are as follows:

- Equipping students with insights into industry expectations.
- Enhancing the employability skills of students.
- Bridging skill gaps to ensure students are prepared for the demands of the industry.
- Providing students with opportunities to cultivate interdisciplinary skills.
- Fostering an entrepreneurial mindset among students, encouraging them to become job creators rather than mere job seekers.

Course Designing

In the development of a Value-Added Course (VAC), each college department should conduct a thorough needs analysis and collaborate or consult with stakeholders, professionals, and experts to recognize gaps and upcoming trends. Pedagogical approaches integrated into the curriculum should be tailored to match the content and target audience.

Before implementing any newly designed VAC, approval must be sought from the relevant Department Committee, followed by additional endorsement from the Institutional Quality Assurance Cell (IQAC). It's essential to ensure that the course content is distinct from any existing offerings within the curriculum of the respective program or any other programs provided by the departments.

Guidelines for conducting VAC

Participation in the Value-Added Course (VAC) is not compulsory for program completion; it is a skill-based learning initiative accessible to all students. Apart from students from the hosting department, individuals from other departments and faculty members may also join the program, subject to seat

availability. The selection of participants from external departments will be solely at the discretion of the department/committee concerned.

i. The In-charge of the Department will designate a Course Coordinator, with the approval of the Department Committee, to ensure the smooth execution of the VAC or any other person can be assigned as the course co-ordinator for the course on the recommendation and approval of the IQAC.

ii. VAC sessions will be scheduled outside regular class hours, including weekends and vacation periods.

iii. Each student is allowed to enroll in only one VAC per semester.

iv. The courses may be taught by faculty members from the hosting department, faculty from other university departments, or external experts invited to contribute.

v. The Course Coordinator may determine the minimum enrollment requirement for a specific course, with the maximum number subject to availability of infrastructure.

Mode of Operation

The courses may be conducted through Hybrid Mode depending on the nature of Value-Added Course designed by the co-ordinator.

Duration

The duration of VAC is minimum 30 hours including theory and practical/field study. A minimum of 18 hours (60%) shall be theory hours or can be decided based on the nature and requirement of the VAC. The combination of theory and practical classes shall be decided by the course coordinator with the approval of the Department Committee.

Attendance & Evaluation

The Course Coordinator holds the responsibility for maintaining attendance and assessment records of registered candidates.

The coordinator has the discretion to condone attendance/ absence of students in examination and may grant permission of re-examination.

The evaluation of the value-added course shall be a continuous and comprehensive process and may be tailored as per the requirement of the course. It may include class tests, assignments, seminar, viva etc.

Awarding Certificates

On successful completion of the VAC, the student shall be issued a certificate duly signed by the Principal, the Course Coordinator and/or the Skill partner.

Principal, 26/11/24

Coordinator IQAC
Coordinator
Internal Quality Assurance Cell
Christ Church College, Kanpur